

VLMPO Committee Meeting Agenda

Citizens Advisory Committee: Tuesday, December 3, 2019; 3:00 p.m.

Technical Advisory Committee: Wednesday, December 4, 2019; 9:00 a.m.

Policy Committee: Wednesday, December 4, 2019; 10:30 a.m.

- | | | |
|-------|--|-------------------|
| I. | Call to Order | Chair |
| II. | Introductions/Roll Call | Chair |
| | A. Review of Committee Attendance (all committees) | |
| III. | Approval of Minutes – September 4, 2019 (CAC, TAC, PC Jointly) | Chair |
| IV. | New Business (CAC, TAC, PC) | |
| | A. (TAC) Technical Advisory Committee Elections
Action: Elect Chair and Vice-Chair | TAC Chair |
| | B. (TAC & PC) 2045 Travel Demand Model Resolution FY2020-3
Action: Recommend/Adopt | Habte Kassa, GDOT |
| | C. (TAC) 2045 Project Prioritization & Selection Methodology
Action: Presentation/Discussion Only | Corey Hull |
| | D. VLMPO Participation Plan Update – Resolution FY2020-4
Action: Recommend/Adopt | Corey Hull |
| | E. FY2021 FTA 5303 Application – Resolution FY2020-5
Action: Recommend/Adopt | Corey Hull |
| | F. FY2021 FTA 5307 Application – Resolution FY2020-6
Action: Recommend/Adopt | Corey Hull |
| | G. VLMPO Strategic Plan Report Draft
Action: Presentation/Discussion Only | Corey Hull |
| V. | Staff Update | Corey Hull |
| | A. FY21 UPWP/Budget Overview | |
| | B. Innovative Uses of 2045 SE Data | |
| VI. | Privilege of the Floor/Public Comment | Chair |
| VII. | Next Meeting Date | Chair |
| | A. CAC: Tuesday, March 3, 2020; 3:00 p.m.; at SGRC Office | |
| | B. TAC: Wednesday, March 4, 2020; 9:00 a.m.; at SGRC Office | |
| | C. PC: Wednesday, March 4, 2020; 10:30 a.m.; at SGRC Office | |
| VIII. | Adjournment | Chair |

**FY2020 VLMPO
Citizen's Advisory Committee Membership**

Name	Appointed By	Position
1. Ronald Skrine	Lowndes County	Chair
2. Clayton Milligan	Lowndes County	Vice-Chair
3. Mary Jane Yorke	City of Lake Park	Secretary
4. Vanessa Flucas	City of Valdosta	Member
5. William Branham	City of Valdosta	Member
6. Dr. Richard Saeger	City of Valdosta	Member
7. Jim Parker	City of Valdosta	Member
8. Harriet Crum	City of Hahira	Member
9. Tessa Carder	City of Dasher	Member
10. Carroll Griffin	City of Remerton	Member
11. Stan Crance	VL Industrial Authority	Member
12. Chris Hamilton	Convention and Visitors' Bureau	Member
13. Michael Cooper	Downtown Development Authority	Member
14. Myrna Ballard	VL Chamber of Commerce	Member
15. Jim Galloway	VL Airport Authority	Member
16. Ray Sable	Valdosta State University	Member
17. Steven Barnes	Leadership Lowndes	Member
18. Dr. William Cason	Valdosta Board of Education	Member
19. Shannon McConico	Wiregrass Technical College	Member
20. Wes Taylor	Lowndes Board of Education	Member
21. Phil Hubbard	Lowndes County	Member
22. Gary Wisenbaker	Lowndes County	Member
23. Debbie Hobdy	Lowndes County	Member

The CAC serves as a public information and involvement committee that represents a cross section of the community in diversity and interests.

The Citizen's Advisory Committee meets on the first Tuesday of the month at 3:00pm the last month of each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

7/9/2019

An Equal Opportunity Employer / Program

VLMPO Citizen's Advisory Committee Attendance Record, FY2020

	Name	Appointment	FY2020			Attendance	% Present
			9/4/2019	12/3/2019			
1	Shannon McConico	WGTC	0		0	0%	
2	Carroll Griffin	City of Remerton	0		0	0%	
3	Ray Sable	VSU	0		0	0%	
4	Debbie Hobby	Lowndes County	1		1	100%	
5	Jim Galloway	VL Airport Authority	0		0	0%	
6	Stan Crance	VLDA	1		1	100%	
7	Ronald Skrine	Lowndes County	1		1	100%	
8	Jim Parker	City of Valdosta	1		1	100%	
9	Clayton Milligan	Lowndes County	1		1	100%	
10	Mary Jane Yorke	City of Lake Park	1		1	100%	
11	Harriet Crum	City of Hahira	0		0	0%	
12	Chris Hamilton	Conv. & Tourism	1		1	100%	
13	Michael Cooper	CVDA	0		0	0%	
14	Myrna Ballard	VLCOC	1		1	100%	
15	Steven Barnes	Leadership Lowndes	1		1	100%	
16	Dr. Richard Saeger	City of Valdosta	0		0	0%	
17	Vanassa Flucas	City of Valdosta	1		1	100%	
18	Phil Hubbard	Lowndes County	0		0	0%	
19	William Branham	City of Valdosta	1		1	100%	
20	Gary Wisenbaker	Lowndes County	1		1	100%	
21	Dr. William Cason	Valdosta City Schools	0		0	0%	
22	Wes Taylor	Lowndes County Schools	0		0	0%	
23	Tessa Carder	City of Dasher	0		0	0%	
Quorum - 12/23			12				

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

**FY2020 VLMPO
Transportation Advisory Committee Membership**

Voting Members:

Mike Fletcher	Lowndes County, Engineer	Chairman
Patrick Collins	City of Valdosta, Engineer	Vice-Chairman
Van Mason	GDOT District 4, Engineer	Member
Matthew Risher*	GDOT, Transportation Planner	Member

Non-Voting Members:

Jeff Hill	Lowndes County Schools
Ricky Thomas	Valdosta City Schools, Trans. Director
Mike Meeks	Bicycle/Pedestrian Advocate
Andrew Edwards	FHWA – GA Division
Danny Weeks	Lowndes County Emergency Mgmt. Dir.

* Tom McQueen or Vivian Canizares are alternates

The TAC is a technical committee of professionals advising the policy committee on technical matters relating to transportation plans and programs. The TAC is made up of city and county engineers, GDOT District engineers, GDOT planners, local school board representatives, bike and pedestrian advocates, and emergency response officials.

The Technical Committee meets on the 1st Wednesday of the month at 9:00am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

7/9/2019

VLMPO Technical Advisory Committee Attendance Records, FY2020

		FY2020					
Name	Appointment	9/4/2019	12/4/2019		Attendance	% Present	
1 Patrick Collins	City of Valdosta	1			1	100%	
2 Mike Fletcher	Lowndes County	1			1	100%	
3 Tim Warren	GDOT Tifton	1			1	100%	
4 Matthew Risher	GDOT Atlanta	1			1	100%	
5 <i>Jeff Hill</i>	<i>Lowndes Schools</i>	0			1	100%	
6 <i>Ricky Thomas</i>	<i>Valdosta Schools</i>	1			1	100%	
7 <i>Mike Meeks</i>	<i>Bicycle Advocate</i>	0			1	100%	
8 <i>Andrew Edwards</i>	<i>FHWA- GA</i>	0			1	100%	
9 <i>Danny Weeks</i>	<i>Lowndes County 911</i>	0			1	100%	
Quorum - 3/4		5					

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

Italics Indicates Non-voting members

**FY2020 VLMPO
Policy Committee Membership**

Voting Members:

1.	Mark Barber	City of Valdosta, Manager	Chair
2.	Joe Pritchard	Lowndes County, Manager	Vice Chair
3.	Bill Slaughter	Lowndes County, Chairman	Member - Lowndes
4.	Brenda Exum	City of Ray City, Mayor	Member – Annual Small Cities
5.	Keith Sandlin	City of Lake Park, Mayor	Member – Bi-Annual Small Cities
6.	John Gayle	City of Valdosta, Mayor	Member - Valdosta
7.	Lisa Cribb	SGRC, Executive Director	Member - SGRC
8.	Russell McMurry*	GDOT, Commissioner	Member - GDOT
9.	David ‘Pixie’ Herrod	Berrien County, Chairman	Member – Annual Small Counties
10.	Alex Lee	Lanier County, Chairman	Member – Bi-Annual Small Counties

Non-Voting Members:

Moises Marrero	FHWA – GA Division, Administrator
Yvette Taylor	FTA Region IV, Administrator

All members are permitted to send a temporary or permanent proxy representative

*Tom McQueen is representative, Vivian Canizares is an alternate

The Policy Committee is the regional forum for cooperative decision-making by principal local elected officials, Federal Highway Administration (FHWA), Georgia Department of Transportation (GDOT) and other planning partners.

The Policy Committee meets on the 1st Wednesday of the month at 10:30am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

Updated 7/9/2019

VLMPO Policy Committee Attendance FY2020								
	Name	Appointment	FY2020				Attendance	% Present
			9/4/2019	12/4/2019				
1	John Gayle	City of Valdosta	1				1	100%
2	Mark Barber	City of Valdosta	1				1	100%
3	Joe Pritchard	Lowndes County	1				1	100%
4	Bill Slaughter	Lowndes County	1				1	100%
5		Brooks County (annual)					0	0%
5	Alex Lee	Lanier County (annual)	1				1	100%
5		Berrien County (annual)					0	0%
6	James Maxwell	Brooks County (bi-annual)					0	0%
6		Lanier County (bi-annual)					0	0%
6		Berrien County (bi-annual)					0	0%
7		City of Dasher (annual)					0	0%
7	Cornelius Holsendolph	City of Remerton (annual)					0	0%
8	Keith Sandlin	City of Lake Park (bi-annual)					0	0%
8		City of Hahira (bi-annual)					0	0%
9	Tom McQueen	GDOT	1				1	100%
10	Lisa Cribb	Southern Georgia RC	1				1	100%
EX	Moises Marrero	Federal Highway Admin - GA					0	0%
EX	Yvette Taylor	Federal Transit Admin - Rg. 4					0	0%
	Quorum - 6/10		7					

Yellow shading means a past member

Blue shading means a proxy representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

EX = Ex Officio (non-voting)

Minutes
Citizens Advisory Committee, Technical Advisory Committee, Policy Committee
(Joint Meeting)
September 4, 2019
8:30 AM

CAC Members Present	Organization
Bill Branham	City of Valdosta
Vanessa Flucas	City of Valdosta
Stan Crance	VLDA
Ronald Skrine	VFD
Myrna Ballard	Valdosta-Lowndes Chamber
Jim Parker	Valdosta
Clayton Milligan	LEA
Debbie Hobdy	Lowndes Transit
Gary Wisenbaker	Lowndes County
Mary Jane Yorke	Lake Park
Chris Hamilton	VLC Tourism Authority
Steve Barnes	Leadership Lowndes
TAC Members Present	
Mike Fletcher	Lowndes County
Pat Collins	City of Valdosta
Tim Warren	GDOT
Matthew Risher	GDOT
Rick Thomas	Valdosta City Schools
PC Members Present	
Tom McQueen	GDOT
Bill Slaughter	Lowndes County
Mark Barber	City of Valdosta
Alex Lee	Lanier BOC
John Gayle	City of Valdosta
Lisa Cribb	SGRC
Joe Pritchard	Brooks County
Others Present	
Corey Hull	SGRC
Amy Martin	SGRC
Ariel Godwin	SGRC
Sherry Davison	SGRC

Matt Martin	City of Valdosta
Dennis Carter	GDOT
Sandra Tooley	City of Valdosta
Michael Knight	VSU
Brenda Ferrell	Berrien County
Mark Wisenbaker	Lowndes County

Agenda Item #1 – Call to Order

Mr. Barber called the meeting to order at 8:36 AM.

Agenda Item #2 – Introductions/Roll Call

Mr. Barber asked those present to introduce themselves.

Agenda Item #3 – Approval of Regular Meeting Minutes – CAC –

Mr. Barber stated that the minutes will be broken down by committee to approve. He started with the CAC minutes. Mr. Wisenbaker made a motion to approve the minutes as written. Ms. Flucas seconded the motion. The vote was unanimous; the motion carried. Mr. Collins made a motion to approve the TAC minutes as written. Mr. Fletcher seconded the motion. The vote was unanimous; the motion carried. Mr. Slaughter made a motion to approve the PC minutes as written. Mr. Gayle seconded the motion. The vote was unanimous; the motion carried.

Agenda Item #4– New Business (CAC, TAC, PC)

A. Amendment to the 2040 TVP & FY18-21 TIP; Resolution 2020-1

Action: Recommendation / Vote for Approval

Ms. Martin explained to the committees that the amendment to the 2040 TVP and the FY18-21 TIP was due to funding changes for Exit 11 and the addition of the South Valdosta Truck Bypass Study. She directed them to page 20 of the handout as well as the additional handout consisting of the public open house sign-in sheet and comments for the amendment. Mr. Martin notified the committee in order to complete the amendment there would need to be a motion and a vote. Mr. Cribb made a motion to approve the amendment. Mr. Slaughter seconded the motion. The vote was unanimous; the motion carried.

B. VLMPO Complete Streets Policy; Resolution FY2020-2

Action: Recommendation / Vote for Approval

Mr. Godwin directed the committee to pages 25-30 of the handout. Mr. Godwin reviewed the implementation measures within the Complete Streets Policy with the committees. Mr. Godwin stated that the action to adopt the Complete Streets Policy will require a motion and a vote. Ms. Cribb made a motion to adopt the Complete Streets Policy. Mr. Gayle seconded the motion. The vote was unanimous; the motion carried.

Agenda Item #5– Staff Update

A. Participation Plan Update

Mr. Hull explained the purpose of the Public Participation Plan and that staff hopes to have it ready by the December meetings. He stated that the biggest change to the document is that the VLMPO will need to publish key documents in other languages due to a population growth above the threshold for persons that speak languages other than English.

B. AMPO Board of Directors

Mr. Hull notified the committee that he has been asked to run for the Board of Directors for the Association of Metropolitan Planning Organizations.

C. Annual Report

Mr. Hull explained that the annual report for FY19 was sent off to GDOT and the document will go out to the committees later this week.

Agenda Item #6 – Privilege of the Floor/Public Comment

There were no comments.

Agenda Item #7 - Next Meeting Date and Time

- A. CAC: Tuesday, December 3, 2019; 3:00 PM; at the SGRC office.
- B. TAC: Wednesday, December 4, 2019; 3:00 AM; at the SGRC office.
- C. PC: Wednesday, December 4, 2019; 10:30 AM; at the SGRC office.

Agenda Item #8 – Adjournment

Mr. Slaughter made a motion to adjourn the meeting. Ms. Flucas seconded the motion. The vote was unanimous; the meeting was adjourned to the Strategic Planning Session.

Mark Barber, Chair VLMPO Policy Committee

RESOLUTION FY2020-3
VALDOSTA-LOWNDES
METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE

RESOLUTION to Adopt the Base Year (2015) and 2045 “Do-nothing” Traffic Demand Model

WHEREAS, Federal law requires that every Urbanized Area be represented by a Metropolitan Planning Organization (MPO), such as the Valdosta-Lowndes Metropolitan Planning Organization (VLMPO) which carries out the metropolitan transportation planning process for the Census defined Urbanized Area and its surrounding areas; and

WHEREAS, based on Federal regulations the VLMPO must expand its Metropolitan Planning Area (MPA) to include the existing Urbanized Area and any contiguous area expected to become urbanized within a 20-year forecast period; and

WHEREAS, it is necessary to project the long term population growth patterns and resulting traffic volumes using existing traffic counts for 2015 for the purpose of calibrating with the findings for the traffic model for the year 2045; and

NOW, THEREFORE, BE IT RESOLVED THAT the VLMPO Policy committee approve the endorsement of the base year traffic mode for the VLMPO as developed jointly by the VLMPO and the Georgia Department of Transportation (GDOT) as it was presented before the VLMPO Policy Committee on this date.

IT IS FURTHER RESOLVED, that the VLMPO Policy Committee finds that the requirements of laws and regulations regarding urban transportation planning have been met and authorizes its chairman to execute a joint certification of this fact with the Georgia Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration.

I HEREBY CERTIFY that the VLMPO policy Committee adopted the foregoing resolution, this 4th day of December 2019.

Mark Barber, Chair, VLMPO Policy Committee

Date

RESOLUTION FY2020-4
VALDOSTA-LOWNDES
METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE

**RESOLUTION TO Adopt the Participation Plan including the Limited-English Proficiency Plan
and the Title VI Compliance Plan**

WHEREAS, in accordance with the U.S. Bureau of the Census officially designated Urbanized Area Boundaries established May 1, 2002, and subsequently updated; and

WHEREAS, the Southern Georgia Regional Commission has been designated by the Governor of Georgia as the Metropolitan Planning Organization (MPO) for the Valdosta-Lowndes Urbanized Area in accordance with Federal requirements of Title 23, Section 134 of the United States Code to have a Cooperative, Comprehensive and Continuous transportation planning process; and

WHEREAS, the MPO conducts federally-required transportation planning activities that will improve the transportation system and help coordinate the area's future growth within the area bounded, at minimum, by the existing Urbanized Area plus the contiguous area expected to become urbanized within the next 20 years; and

WHEREAS, the Southern Georgia Regional Commission is a recipient of federal funding and as required in accordance with Title VI of the Civil Rights Act of 1964 and other related statutes, Executive Orders and regulations to develop a Title VI Compliance Plan and Limited-English Proficiency Plan

NOW, THEREFORE BE IT RESOLVED, that the Valdosta-Lowndes Metropolitan Planning Organization's Policy Committee amends this Participation Plan including a Limited-English Proficiency Plan and Title VI Compliance Plan as required by Title 23 (USC 134 Section 450.308) and pursuant to the Moving Ahead for Progress in the 21st Century Act (MAP-21), Title VI of the Civil Rights Act of 1964, and Executive Order 13166; Title 50 OCGA; and other related statutes, Executive Orders and regulations.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Valdosta-Lowndes Metropolitan Planning Organization Policy Committee at a meeting held on December 4, 2019.

Mark Barber, City Manager, City of Valdosta
Chair, Valdosta-Lowndes Metropolitan Planning Organization

RESOLUTION FY2020-5

VALDOSTA-LOWNDES METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE

RESOLUTION authorizing the filing of an application with the Department of Transportation, United States of America, and Georgia Department of Transportation, for a grant under Title 49 U.S.C., Section 5303.

WHEREAS, the Secretary of the US Department of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY the Southern Georgia Regional Commission, hereinafter referred to as the "Applicant",

1. That the Designated Official, the Executive Director, or their designee, hereinafter referred to as the "Official," is authorized to execute and file an application on behalf of the Southern Georgia Regional Commission with the Georgia Department of Transportation, to aid in the financing of a technical study grant pursuant to Section 5303 of the Federal Transit Act to implement specific items of the FY2021 Unified Planning Work Program.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.

4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.
5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 8100.1D, FTA Certifications and Assurances for Federal Assistance 2019 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this 4th day of December, 2019.

Mark Barber, Chair, VLMPO Policy Committee

Signed, sealed and delivered this 4th day of December, 2019 in the presence of

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting Transportation Director of the Southern Georgia Regional Commission certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on December 4, 2019.

Corey Hull, Transportation Director

RESOLUTION FY2020-5

VALDOSTA-LOWNDES METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE

RESOLUTION authorizing the filing of an application with the Department of Transportation, United States of America, and Georgia Department of Transportation, for a grant under Title 49 U.S.C., Section 5307.

WHEREAS, the Secretary of the US Department of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to make grants to urbanized areas mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY the Southern Georgia Regional Commission, hereinafter referred to as the "Applicant",

1. That the Designated Official, the Executive Director, or their designee, hereinafter referred to as the "Official," is authorized to execute and file an application on behalf of the Southern Georgia Regional Commission with the Georgia Department of Transportation, to aid in the purchase of bus transit vehicles and/or the planning, development, and construction of bus transit-related facilities pursuant to Section 5307 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.

4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.
5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9030.1E, FTA Certifications and Assurances for Federal Assistance 2019 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this 4th day of December, 2019.

Mark Barber, Chair, VLMPO Policy Committee

Signed, sealed and delivered this 4th day of December, 2019 in the presence of

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting Transportation Director of the Southern Georgia Regional Commission certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on December 4, 2019.

Corey Hull, Transportation Director

Draft report out from SWOT Analysis – please submit comments no later than January 30, 2020 to Corey at chull@sgrc.us.

SWOT Analysis from Workshop Comments from Committee Members

Strengths with ideas to Build on Strengths from Staff

- Staff is accessible and responsive; provides data for decision making; and keeps GDOT/local officials informed
- Staff and Committee members are passionate about transportation in the community
- Staff is well-qualified
 - Continue conference attendance and participation in state/national organizations
- Citizen Advisory Committee is a good cross-section of the community
 - Ensure new appointments represent community interests and make-up
- Staff provides program/funding opportunities/updates
 - Continue to provide new ideas for funding/grants
- Local elected leaders coordinate their transportation decisions
 - Continue to inform elected leaders about transportation planning process
- VLMPO staff/committees are informed and progressive
 - Staff should continue to bring forth new ideas for planning and capital projects

Weakness with ideas to Address Weaknesses from Staff

- The Southern Georgia Regional Commission has limited resources to fulfill the needs of local governments
 - Identify and expand the technical capacity of SGRC staff to meet the specific needs of local governments
 - Survey the VLMPO members on what they want the MPO staff to be doing
- The SGRC needs to communicate better the services they offer
 - Expand the overall communications of SGRC services
- Difficulty in communicating with citizens, need to explain acronyms

- Develop a communications plan that communicates the transportation planning process in plain English for the public to understand
- Make available an acronym dictionary
- Work with staff to not talk in acronyms
- Difficulty with public involvement (survey responses)
 - Consider a pilot a program in partnership with the SGRC, Lowndes County and Valdosta to use services like MetroQuest or Publicinput.com
- Lack of VLMPO presence/exposure in the community
 - Staff should actively participate in community activities like civic groups, public events like the Azalea Festival, etc.
- Improve timeliness of notifications when communicating information to stakeholders
 - Staff will utilize the Asana project management tool to ensure better timing of communication
- Technology – surveys etc. don't always work right
 - Develop internal review mechanisms to test products before they leave the staff level
 - Evaluate staff capacity to focus on specific issues (communications, administrative, technical, etc.)
- Need Better attendance from VLMPO committee members
 - Determine from individual committee members what it would take to remind them to attend meetings
 - Survey committee members why they do not attend - make the meetings more meaningful
 - Consider offering food at committee meetings (likely will require a sponsor or local government payment)

Opportunities with ideas to Support Opportunities from Staff

- More intergovernmental collaboration with other counties
 - Consider hosting a regional transportation champions event to highlight local/regional successes and future plans
- Update Common Community Vision (CCV)
 - Continue to produce the CCV Annual Report

- Businesses, especially start-ups, often have transportation challenges
 - The VLMPO can develop partnerships with the Chamber, and Valdosta-Lowndes Development Authority to work with businesses to minimize transportation challenges
- Autonomous Vehicles (AVs) are coming and we should be prepared for them
 - The VLMPO can prepare ordinances to prepare the local infrastructure to be ready for AVs.
- There are more electric vehicles on the road and in the community
 - The VLMPO can prepare ordinances to require EV charging stations for new/renovated buildings
- More alternative fuel corridors like I-75
 - The VLMPO can work to promote alternative fuels in the community
- Public Transportation or other alternatives are needed
 - The VLMPO can apply for transit implementation funds
- The TIA (regional sales tax) initiative should be implemented again in the coming years
 - The SGRC and VLMPO should take a leading role in developing a regional transportation improvement plan
 - The SGRC and VLMPO should lead the discussion of a regional TIA and work to identify a local champion for this effort
- Better communicate the benefits of projects to the public
 - develop talking points for each project to highlight project benefits - use social media to get this information out
 - Develop 'street signs' for each 2045 MTP/TIP project like the city/county do for zoning cases
- Develop better collaboration with Valdosta State Univeristy
 - Work with Darrell Moore at Center for South Georgia Regional Impact to identify ways we can partner with VSU
 - Collaborate with the university on the development of transit system, utilizing their existing system
- Micro-mobility devices like scooter and bike-share programs are becoming more popular in other cities, especially college towns

- The VLMPO can identify if there is a need for micro-mobility (shared bikes/scooters)
- If need identified encourage city to adopt local ordinances based on best practices for safety/access
- develop RFP for companies to install bike share/scooters in Valdosta
- The VLMPO should be more involved with community organizations like Valdosta-Lowndes Parks and Recreation Authority
 - identify key organizations staff should be a part of
 - develop formal mechanisms for staff to participation in other organizations
- Offer food at meetings and open-houses
 - Evaluate the cost to the RC to provide this service. Alternatively consider requiring the cities/counties to pay for food at meetings and open-houses

Threats with ideas to Meet Threats from Staff

- If we don't embrace/invest in newer technology we will be behind (block chain, micro-grids, broadband)
 - Utilize the resources of the SGRC Geographic Information Systems (GIS) Department and other new data (RITIS/NPMRDS) and technology
 - Consider developing a regional Intelligent Transportation Systems Plan
- Paradigm shift in retail (from stores to online shopping) will lead to changes in the freight system
 - Does the VLMPO need to study a shift in retail from local stores to deliveries, how does this change
- Truck Traffic hazards, logistics problems, increasing truck volumes, and lack of truck rest areas
 - Is there a role for the VLMPO to work with GDOT and others to look at some of these issues like truck parking
- Out of town private companies could disrupt this community
 - Identify transportation risks in the community that could lead to poor economic development outcomes or lack of achievement of performance measures
- Lowndes High School bus traffic safety concerns
 - Educate local officials on how signal preemption can be used for school buses and well as emergency vehicles

- Need more well-rounded, open-minded participants, less focused on single issues; Lack of clear vision of mission/ values
 - The VLMPO can continue to promote the Common Community Vision report
 - The VLMPO can implement this strategic plan
- Aging population
 - VLMPO should evaluate how transportation policies impact the local population. Implement changes to local policies to embrace the aging population
- Need bigger fonts
 - All VLMPO materials will be published in 12 point font when appropriate

FY2021 Valdosta-Lowndes MPO UPWP Budget Summary Report

Work Element	Federal Highway Administration Funds				FHWA Total				Federal Transit Administration Funds				FTA Total		Grand Total
	Federal \$	%	State \$	Local \$	Federal \$	State \$	Local \$	Federal \$	State \$	Local \$	Federal \$	State \$	Local \$	Federal \$	
1.1 Administration	\$ 34,783.75	27%	\$ -	\$ 6,956.75	\$ 43,479.69	\$ 27,326.00	\$ 3,415.75	\$ 683.15	\$ 3,415.75	\$ 2,732.60	\$ 27,326.00	\$ 3,415.75	\$ 683.15	\$ 34,157.50	\$ 77,637.19
1.2 UPWP	\$ 3,864.86	3%	\$ -	\$ 772.97	\$ 4,831.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,831.07
1.3 Staff Education	\$ 15,459.45	12%	\$ -	\$ 3,091.89	\$ 19,324.32	\$ 4,000.00	\$ 500.00	\$ 100.00	\$ 500.00	\$ 400.00	\$ 4,000.00	\$ 500.00	\$ 100.00	\$ 5,000.00	\$ 24,324.32
1.4 Computer Systems	\$ 3,864.86	3%	\$ -	\$ 772.96	\$ 4,831.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,831.08
2.1 Public Participation	\$ 1,288.29	1%	\$ -	\$ 64.41	\$ 1,610.36	\$ 6,600.00	\$ 825.00	\$ 165.00	\$ 825.00	\$ 660.00	\$ 6,600.00	\$ 825.00	\$ 165.00	\$ 8,250.00	\$ 9,860.36
3.1 GIS/Travel Demand Model	\$ 12,882.87	10%	\$ -	\$ 2,576.57	\$ 16,103.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,103.59
3.2 Land Use Planning	\$ 12,882.87	10%	\$ -	\$ 2,576.57	\$ 16,103.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,103.59
3.3 Inter-/Multi-Modal Planning	\$ 12,882.87	10%	\$ -	\$ 2,576.57	\$ 16,103.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,103.59
3.4 Systems Analysis	\$ 11,594.58	9%	\$ -	\$ 2,318.91	\$ 14,493.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,493.23
4.1 TIP	\$ 10,306.30	8%	\$ -	\$ 2,061.26	\$ 12,882.86	\$ 6,400.00	\$ 800.00	\$ 160.00	\$ 800.00	\$ 640.00	\$ 6,400.00	\$ 800.00	\$ 160.00	\$ 8,000.00	\$ 20,882.86
4.2 Long Range Planning	\$ 9,018.01	7%	\$ -	\$ 1,803.60	\$ 11,272.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,272.51
4.3 Transit Planning	\$ -	0%	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 1,000.00	\$ 200.00	\$ 1,000.00	\$ 800.00	\$ 8,000.00	\$ 1,000.00	\$ 200.00	\$ 10,000.00	\$ 10,000.00
Total	\$ 128,828.72	100%	\$ -	\$ 25,765.74	\$ 161,035.90	\$ 52,326.00	\$ 6,540.75	\$ 1,308.15	\$ 6,540.75	\$ 5,232.60	\$ 52,326.00	\$ 6,540.75	\$ 1,308.15	\$ 65,407.50	\$ 226,443.40
FY21 Allocation (final)	\$ 128,828.72					\$ 52,326.00					\$ 52,326.00			\$ 65,407.50	
4.4 Special Studies															
Special Available	\$ -		\$ -	\$ -	\$ -										\$ -
Available	\$ 128,828.72		\$ -	\$ 25,765.74	\$ 161,035.90	\$ 52,326.00	\$ 6,540.75	\$ 1,308.14	\$ 6,540.75	\$ 5,232.60	\$ 52,326.00	\$ 6,540.75	\$ 1,308.14	\$ 65,407.50	\$ 226,443.40
Programmed	\$ 128,828.72		\$ -	\$ 25,765.74	\$ 161,035.90	\$ 52,326.00	\$ 6,540.75	\$ 1,308.15	\$ 6,540.75	\$ 5,232.60	\$ 52,326.00	\$ 6,540.75	\$ 1,308.15	\$ 65,407.50	\$ 226,443.40
Difference	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00